



ARGUS PROPERTIES LTD.
Application for Tenancy

OFFICE USE ONLY
Co-Signer Required: []
Approved: _____

New Lease: [] Transfer: []

I, the undersigned, herein also known as the applicant, hereby offer to rent residential premises in British Columbia known as: Suite#
Address: _____ at a rental rate of \$ _____ per
month plus parking \$ _____ commencing on the _____ day of _____, 20_____.
If the application is accepted, a suite security deposit of \$ _____, a pet security deposit (if applicable) of
\$ _____, will be required within 24 hours of approval. This security deposit(s) will be held by Argus Properties
Ltd. in accordance with the Residential Tenancy Act of BC.

NOTE: Each applicant age 18 and up is required to fill out a separate form. Please Print Legibly.

Co-Signer's Full Name: [] or
Applicant's Full Name: []
Date of Birth: D M Y
S.I.N. (Optional) Marital Status: D.L. Number & Province: Telephone Number:
Cell Phone Number: Email Address:

Other Applicant (s) Name:
Other Applicant (s) Email Address: Other Applicant (s) Telephone Number:
Full names of all Minor Tenants:
Own a pet? No [] Yes [] If yes, size/type: Total # of Adults _____ Total # of Children (under 18) _____
Automobile Make, Model, Year: License Plate #: Colour:
Province/State:

Present Address:
City, Province/State: Postal Code:
Reason for leaving?
Rent [] Own [] Monthly Rent or Mortgage Payment \$ How Long?
Bldg. Mgr. / Landlord: Telephone Number: Email Address:
Former Address: City, Province/State & Postal Code:
Reason for leaving?
Bldg. Mgr. / Landlord: Telephone Number: Email Address:
Rent [] Own [] Monthly Rent or Mortgage Payment \$ How Long?

Employer: Position How Long:
Address: Telephone: Gross Salary Monthly:
Contact Person: Telephone: Cell Phone: Email:
Previous Employer: Position: How Long:
Address: Telephone: Cell Phone: Email:
Other Income & Description:

Bank Name: Tel:
Character Reference Name: Tel:
Family Contact Name: Tel:

Alternate Address for Service of Legal Documentation relating to the Tenancy:
Address: City, Prov, PC: Phone:

The Applicant certifies that all statements herein are true and correct and by submitting this form in person, electronically or by fax, authorizes the owners, their representatives or duly authorized agents (the Landlord) to contact any references given herein. Should the Applicant provide false information the Landlord reserves the right to terminate the Tenancy with 30 days notice. It is further understood that all information herein remains confidential and will not be released to anyone other than lawful authorities without prior consent of the Applicant(s) unless for the following: that all information collected may be used for the purpose of application approval, for the purpose of debt collection, to uphold and maintain the rules and regulations of the property and/or to evaluate tenancy. Applicant(s) understands that no representations, promises or agreements as to occupancy, lease or date of possession have been made. The Landlord shall not be liable for any loss or damage occurring due to the inability to deliver possession of the premises applied for. If the applicant withdraws this application, or upon acceptance does not take occupancy of the premises, all sums deposited will be retained by the Landlord as liquidated damages and the applicant shall not acquire any right in, or to said premises by reason thereof.

NOTE: I, the applicant, hereby consent by submitting this form in person, electronically or by fax, to the Landlord obtaining a credit information report on myself from a consumer reporting agency. I authorize the agencies and other persons to disclose information on me/us to the Landlord. The Landlord has the right to reject this application at its sole discretion.

Dated this _____ day of _____, 20_____.

Applicant/Co-Signer Signature: _____ Print Name: _____

Landlord Authorized Signature: _____ Print Name: _____

Please ensure you read and sign the privacy policy on the reverse or your application will not be considered.

ARGUS PROPERTIES LTD.

Application for Tenancy (Page 2)

The following summary of our tenancy rules should be considered before submitting this application. The lease will provide further detail of these terms of the tenancy, and other applicable rules, upon application approval.

- Rent is due on or before the first of the month
- All buildings are non-smoking; exterior smoking areas are designated
- No illegal activities
- Storage not permitted on balconies or outside suite, including waste and/or recycling
- No barbecues, waterbeds, or live Christmas Trees
- Quiet hours between 10pm and 8am
- No automobile repairs anywhere on the property; all vehicles must be roadworthy and insured
- No campers/recreational vehicles on-site
- Bicycles not permitted within building; storage in designated areas
- Require written consent for:
 - Guests staying more than 2 weeks
 - Any Pet to be on-site
 - Any modifications to the premises, including painting

Applicant Initials:

Security and Pet Deposits

Refer to <http://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/starting-a-tenancy/deposits-and-fees> for details.

- At the start of a tenancy, a landlord can ask for a security deposit (and pet deposit if applicable – each deposit can be no more than half of the first month’s rent.
- If the tenant doesn’t move into the rental unit, they are responsible for all obligations under the tenancy agreement – including paying rent or repairing damages.
- A landlord may ask to keep a portion of the security deposit for:
 - Damage the tenant, guests or pets caused to the rental unit that is beyond normal wear and tear
 - Unpaid rent or bills
 - Changing the locks if the keys were not returned
 - Costs if the tenant moves out without giving proper notice
 - Or any other costs as outlined in the Residential Tenancy Act and Regulation

Applicant Initials:

Privacy Policy

We have collected or may collect personal information relative to your tenancy application or your tenancy if you are selected to rent from us. We will only collect, use or disclose your personal information as required or permitted by the Personal Information Protection Act of BC.

We collect your personal information for the following purposes:

- To identify and communicate with you;
- To determine your eligibility for tenancy, including requesting credit reports and conducting reference checks;
- To process payments from you or a person authorized by you;
- To accurately record and manage details related to your tenancy;
- To respond to emergencies or provide relevant information to emergency personnel;
- To comply with requirements of any municipal, provincial or federal legislation.

Except where the law allows, we will not collect, use or disclose your personal information, unless you have provided us with your consent, which you may subsequently withdrawal by notifying us in writing. However, any such withdrawal may not be legally permissible, or may affect an agreement or contract between us. We will keep your personal information secure with access available only to persons we have authorized for any of the above reasons. Where information must be provided to others, we will limit it to that which is required for their particular purpose. We will do our best to ensure that your personal information is accurate and current; therefore it is important that you contact us with changes to it. You may request access to your personal information and how we have collected, used or disclosed it. Your request must be in writing and detailed enough to allow us to identify you and the information you seek. Before responding, we may require you provide us with proof of your identity in person. Depending on the amount of information you request, we may charge you a fee; you should ask us about this when you make the request. Before we respond to your request, we are required or permitted by the Act to edit out any information about other people, confidential commercial information or information that is part of an investigation or legal proceeding. To request access to your personal information or ask any questions about our privacy policies or practices, please contact us in writing or by phone, fax or email.

ARGUS PROPERTIES LTD.
Suite 300 – 1060 Manhattan Drive,
Kelowna, BC V1Y 9X9
Phone: 250-860-4836
Fax: 250-860-4870
Email: rentals@argusproperties.ca

Applicant Initials:

As the applicant I acknowledge I have read and understand the above.

Applicant’s Name

Applicant’s Signature

Date